



CITY OF REDMOND
APPEAL APPLICATION FORM

(Staff Use Only)

DEV No. _____

Project No. _____

File No: _____

Date Received _____

This appeal application form is for appeals of Technical Committee and Hearing Examiner decisions only. Appeals may be delivered to the Development Services Center by mail, personal delivery or by fax before 5:00 P.M on the last day of the appeal period. Appeals may be mailed to the City of Redmond Development Services Center, 2SPL, P.O. Box 97010, Redmond WA 98073. Appeals may be faxed to the Permit Center at 425-556-2400 Attention: Counter Planner.

Appeals of City Council decisions may be appealed to Superior Court by filing a land use petition which meets the requirements set forth in Chapter 36.70C RCW. The petition must be filed and served upon all necessary parties as set forth in state law and within the 21-day time period as set forth in RCW 36.70C.040. Requirements for fully exhausting City administrative appeal opportunities must be fulfilled. If you wish to appeal the decision on a Shoreline Permit or a Hearing Examiner decision on a SEPA appeal, please contact the Planning Department for appropriate procedures.

Section A. General Information

Name of Applicant (Appellant): _____

Address: _____

City: _____ State: _____ Zip: _____ Phone # _____

What is your relationship to the project? (circle one)

Interested citizen Project applicant Government Agency

Name of project that is being appealed: _____

File number of project that is being appealed: _____

Date of decision on project you are appealing: _____ Expiration date of appeal period: _____

Please put an 'x' next to the applicable appeal:

☐ Appeal to the Hearing Examiner of a Technical Committee Decision

☐ Appeal to City Council of a Hearing Examiner decision on an appeal

☐ Appeal to City Council of a Hearing Examiner Decision

Pursuant to the Redmond Community Development Guide only certain individuals have standing to appeal a decision on an application or appeal. Below, please provide a statement describing your standing to appeal. (Please see back page to determine if you have standing to appeal)

Section B. Basis for Appeal

Instructions: If you are appealing a Technical Committee Decision, please fill out items 1, 2 and 3 only. If you are appealing a Hearing Examiner’s decision, or a Hearing Examiner’s decision on an appeal, you only need to fill out item 4 below. You may attach additional sheets if necessary.

1. Please state the facts demonstrating how you are adversely affected by the decision (attach additional sheets if necessary):

2. Please provide a concise statement identifying each alleged error and how the decision has failed to meet the applicable decision criteria. (Attach additional sheet if necessary.)

3. Please state the specific relief requested (attach additional sheets if necessary).

4. Please provide a written statement of the findings of fact or conclusions (as outlined in the Hearing Examiner’s decision) which are being appealed. (attach additional sheets if necessary)

Standing To Appeal

Technical Committee Decisions

For appeals of a Technical Committee Decision on a Type I or II permit, the project applicant or any person who submitted written comments (party of record) prior to the date of the decision was issued may appeal the decision. The written appeal must be received by the Redmond Development Services Center no later than 5:00 PM on the 14th day following the date of the decision of the Department.

Hearing Examiner Decision on Appeals of Technical Committee Decisions

For appeals of a Hearing Examiner Decision on an Appeal of a Technical Committee Decision, the project applicant, any person who participated in the public hearing as provided for in RCDG 20F.30.30-060 or the City may appeal.

Hearing Examiner Decisions

For appeals of a Hearing Examiner Decision, the project applicant, any person who participated in the public hearing as provided for in RCDG 20F.30.40-080 or City may appeal.

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